

## How to access your online backup account

- 1: Go To <https://myaccount.managedoffsitebackup.net>
- 2: Log In With User Name: Pw:
- 3: At The Top Of The Page Look For “Recover And Share” Go To “Browse”
- 4: From There You Can View Each Computer Getting Backed Up, See The Files, Or Restore From The Backup

## How To Set Up On Additional Computer

- 1: Go To Ehacomputing.Com
- 2: Go To Secure Online Backup
- 3: Click On Existing User Download
- 4: Run Downloaded File And Follow Instructions To Install
- 5: Enter User Name And Password To Sign In
- 6: Follow Steps To Set Up Back Configuration.
- 7: On Last Page Check Boxes As Below And Set preferences As preferred.

EHA Computing Online Backup - eddiesrq@gmail.com

EHA

### Set your backup schedule and email reporting options

Back up at the end of this wizard

Back up automatically without user intervention

Back up even when Windows user is not logged on

Backup files to the cloud, and also to this folder:

Backup Schedule

Schedule Type: Daily

Start At: 11 : 59 PM

End At: 12 : 00 AM

Retention Policy

Delete files from the cloud if they are:

Not changed on the local computer for 1 day(s)

Deleted from the local computer, after waiting 5 day(s)

Backup Reports

Send email reports at the end of backup to:

your email to recieve reports

<< Back Finish